



PUBLIC WORKS DEPARTMENT

Council Meeting Date: November 18, 2014
Staff Report #: 14-196

Agenda Item #: D-2

CONSENT CALENDAR: **Award of Contracts to Various Vendors for a Total of \$381,274 for the Purchase of Ten Vehicles, One ADA Compliant Senior Transit Bus and One Electric Motorcycle Including Purchase and Installation of Equipment for Each Vehicle**

RECOMMENDATION

Staff recommends that the City Council:

1. Award a contract to Downtown Ford Sales in the amount of \$254,154 for the purchase of ten vehicles for Police, Community Services, Public Works and the City pool car fleet;
2. Award a contract to Creative Bus Sales in the amount of \$77,307 for the purchase of one ADA Compliant Senior Transit Bus for Community Services;
3. Award a contract to ZERO Motorcycles in the amount of \$16,681 for the purchase of one electric Police motorcycle;

BACKGROUND

Annually, staff recommends vehicles and equipment to replace on the basis of mileage, age, downtime for repairs, vehicle emissions and efficiency, and an assessment of the vehicle and equipment needed to provide services to the community. Based on these criteria, two (2) Police patrol vehicles, one (1) Police motorcycle, two (2) Public Works Maintenance vehicles, four (4) Motor Pool Vehicles, two (2) Community Service Vans and one (1) Senior Transit Bus are scheduled for replacement in Fiscal Year 2014-15.

ANALYSIS

During this year's review of the vehicle replacement program, Staff met with vendors and reviewed a number of different models of vehicles and purchasing/leasing programs for use in the City pool car fleet. Some of the vehicle models reviewed included; Toyota Prius Hybrid, Toyota Prius Plugin, Honda Civic Hybrid, Smart Car, Electric Smart Car, Electric Nissan Leaf, Ford Fusion, Ford Fusion Hybrid, Ford C-Max, and Electric Ford C-Max. The upfront cost for each of these vehicles, the infrastructure

costs for electric vehicle charging stations, resale values, City Mechanic Staff training on new vehicle models and gas versus electricity costs over the lifetime of the vehicle, it was determined the City would receive the best value and greatest return on investments with vehicle brand and model uniformity through the purchase and investment in Ford model vehicles.

The City is approved through Ford as an authorized maintenance and warranty mechanic shop and staff has been trained on the maintenance and warranty of Ford vehicles. This reduces vehicle down time, maintenance and warranty costs to the City as repairs can be made in-house by City Staff with reimbursement of some warranty items to the City by Ford. If the City decided to switch over to another vehicle brand, staff may no longer be authorized to complete in-house warranty work and staff would require additional training on the new vehicle brands and models.

In October 2014, staff sent Requests for Quotes (RFQ) to five local automotive dealers and to two local bus dealers. Two of the automotive dealers and one bus dealers returned quotes. Zero Motorcycle is a sole provider. Refer to Attachment A for vehicle quotes.

Staff also requested quotes for the purchase and installation of emergency equipment for the new police vehicles. These services are not provided by the car dealerships and currently, there is only one local company that offers the services necessary to outfit public safety vehicles. Staff also requested additional quotes for outfitting the remaining vehicles with equipment.

IMPACT ON CITY RESOURCES

VENDOR	DESCRIPTION	QTY	COST
Downtown Ford Sales	Police Utility Interceptors	2	\$64,212
	Public Works Maintenance Vehicles	2	\$54,003
	Motor Pool Vehicles	4	\$75,511
	Community Service Vans	2	\$60,428
Creative Bus Sales	ADA Compliant Senior Transit Bus	1	\$77,307
Zero Motorcycles	Electric Police Motorcycle	1	\$16,681
Contingency	Purchase and installation of all necessary safety equipment accessories, graphics and/or additional unforeseen needs for all vehicles	1	\$33,132
Total Cost			\$381,274

There are sufficient funds in the Vehicle Replacement program in fiscal year 2014/2015 including cost recover from the sale of vehicles pulled out of service to pay for these replacement vehicles, additional equipment and installation, and the contingency. The contingency will cover any additional required equipment and installations.

Staff has recently sold the surplus vehicles from fiscal year 2013-14 at an auction and will sell the used vehicles being replaced at auction and will deposit the sale proceeds back into the Vehicle Replacement fund for additional vehicle replacements later this year.

POLICY ISSUES

This recommendation does not represent any change to existing policy. This recommendation supports the City Council's goal to promote and follow sustainable environmental practices aimed at reducing greenhouse emissions, protecting the environment, and conserving natural resources.

ENVIRONMENTAL REVIEW

The proposed purchases are not a project under the California Environmental Quality Act. Environmental review is not required.

PUBLIC NOTICE

Public Notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting.

ATTACHMENTS

A. Bid Summary

Report prepared by:

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Fleet Supervisor

Brian Henry

Public Works Superintendent

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VEHICLE QUOTES

	COMPANY	BID AMOUNT
1	DOWNTOWN FORD SALES	\$254,154
2	TOWNE FORD SALES	\$254,523

SENIOR TRANSIT BUS

	COMPANY	BID AMOUNT
1	CREATIVE BUS SALES	\$77,307

ELECTRIC MOTORCYCLE

	COMPANY	BID AMOUNT
1	ZERO MOTORCYCLES	\$16,681

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