



REGULAR MEETING MINUTES

Date: 8/28/2019
Time: 6:30 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

Vice Chair Baskin called the meeting to order at 6:33 p.m.

B. Roll Call

Present: Baskin, Johnson, Payne and Bryman

Absent: Harris, Staley

Staff: Community Services Director Derek Schweigart and Community Services Assistant Director Adriane Lee Bird

C. Pledge of Allegiance

D. Public Comment

No public comment.

E. Regular Business

- E1. Approve the Parks and Recreation Commission minutes for the meeting of July 24, 2019 ([attachment](#))

ACTION: Motion and second (Payne/ Johnson) to accept the Parks and Recreation Commission meeting minutes of July 24, 2019, passes 4-0-2, (Harris and Staley absent.)

- E2. Approve a recommendation to the City Council in support of the Parks and Recreation Facilities Master Plan ([Staff Report # 19-015-PRC](#))

Mindy Craig from BluePoint Planning and Gail Donaldson from Gates and Associates made the presentation.

The Commissioners discussed the recommendation to the City Council.

- Pamela Jones spoke in support of the master plan and on the collaboration between departments.
- Ray Mueller spoke in support of the master plan.
- Helen Wolter spoke in support of the master plan.

ACTION: Motion and second (Johnson/ Payne) to approve a recommendation to the City Council in support of the Parks and Recreation facilities master plan, passes 4-0-2, (Harris and Staley absent.)

ACTION: Motion and second (Johnson/ Payne) to include supporting language for the City Council to prioritize the Burgess snack shack with the condition of receiving outside funding, passes 4-0-2, (Harris and Staley absent.)

E3. Approve the Parks and Recreation Commission Quarterly Report to City Council ([attachment](#))

ACTION: Motion and second (Johnson/ Payne) to approve the Parks and Recreation Commission quarterly report to City Council, passes 4-0-2, (Harris and Staley absent.)

F. Reports and Announcements

F1. Commissioner Reports

Commissioner Johnson provided an update on Nealon Park.

F2. Community Services Director's update and announcements ([Staff Report # 19-016-PRC](#))

Adriane Lee Bird gave the Community Services Director's update and announcements.

G. Adjournment

Vice Chair Baskin adjourned the meeting at 7:43 p.m.

Elizabeth Snider, Senior Office Assistant

These minutes were approved at the October 23, 2019 Parks and Recreation Commission Meeting.