



**REGULAR MEETING AGENDA**

**Date: 6/22/2021**

**Time: 5:00 p.m.**

**Regular Meeting Location: [Zoom.us/join](https://zoom.us/join) – ID# 998 8073 4930**

**NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE**

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the City Council, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the closed session and regular meeting
  - Submit a written comment online up to 1-hour before the meeting start time:  
[menlopark.org/publiccommentJune22](https://menlopark.org/publiccommentJune22) \*
  - Access the meeting real-time online at:  
[Zoom.us/join](https://zoom.us/join) – Meeting ID 998 8073 4930
  - Access the meeting real-time via telephone at:  
(669) 900-6833  
Meeting ID 998 8073 4930  
Press \*9 to raise hand to speak

\*Written public comments are accepted up to 1-hour before the meeting start time. Written messages are provided to the City Council at the appropriate time in their meeting.

- Watch meeting:
  - Cable television subscriber in Menlo Park, East Palo Alto, Atherton, and Palo Alto:  
Channel 26
  - Online:  
[menlopark.org/streaming](https://menlopark.org/streaming)

Note: City Council closed sessions are not broadcast online or on television and public participation is limited to the beginning of closed session.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website [www.menlopark.org](https://www.menlopark.org). The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information ([menlopark.org/agenda](https://menlopark.org/agenda)).

According to City Council policy, all meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

**Closed Session ([Zoom.us/join](https://zoom.us/join) – ID# 998 8073 4930)**

**A. Call To Order**

**B. Roll Call**

**C. Agenda Review**

Agenda Review provides advance notice to members of the public and City staff of any modifications to the agenda order and any requests from City Councilmembers under City Councilmember reports.

**D. Closed Session**

Public Comment on these items will be taken before adjourning to Closed Session.

- D1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Case number: 21-CIV-01717

**E. Adjournment**

**Regular Session ([Zoom.us/join](https://zoom.us/join) – ID# 998 8073 4930)**

**F. Call To Order**

**G. Roll Call**

**H. Report from Closed Session**

**I. Presentations and Proclamations**

- I1. Proclamation: Recognizing June 2021 as Pride Month ([Attachment](#))  
I2. Proclamation: Recognizing Juneteenth Day ([Attachment](#))  
I3. Proclamation: Recognizing Menlo Park Fire Protection District Chief Harold Schapelhouman  
I4. Presentation: Overview of SRI International's campus master plan (Parkline) ([Presentation](#))

**J. Public Comment**

Under “Public Comment,” the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under public comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under public comment other than to provide general information.

## **K. Consent Calendar**

- K1. Accept the City Council meeting minutes for May 11, 18, 25, June 2 and 8, 2021 ([Attachment](#))
- K2. Adopt Resolution No. 6640 of intention to abandon public utility easements within the properties at 115 Independence Drive, 104 Constitution Drive, and 110 Constitution Drive (Menlo Portal) associated with the proposed redevelopment of the project site ([Staff Report #21-129-CC](#))
- K3. Waive the second reading and adopt zoning Ordinance No. 1077 amendment associated with community amenities and bonus level development in the Office, Life Sciences and Residential Mixed Use zoning districts to establish an in-lieu fee payment for the provision of community amenities and authorize applicants to propose community amenities not on the community amenities list through negotiation of a development agreement ([Staff Report #21-130-CC](#))
- K4. Adopt Resolution No. 6641 authorizing the city manager to rescind the portions of Emergency Order No. 2 related to the Main Library, Belle Haven Branch Library, Arrillaga Family Recreation Center, and Police Department Lobby ([Staff Report #21-131-CC](#))
- K5. Waive second reading and adopt fireworks Ordinance No. 1076 ([Staff Report #21-132-CC](#))
- K6. Award a construction contract to Interstate Grading and Paving, Inc. and appropriate additional project funding for the 2021 Willow Road resurfacing project ([Staff Report #21-133-CC](#))
- K7. Adopt Resolution No. 6642 approving the application for fiscal year 2021-22 Cannabis Tax Fund Grant Program grant funds in the amount of \$376,662.02 ([Staff Report #21-134-CC](#))

## **L. Public Hearing**

- L1. Adopt Resolution No. 6639 overruling protests, ordering the improvements, confirming the diagram and ordering the levy and collection of assessments for Landscaping Assessment District for fiscal year 2021-22 ([Staff Report #21-127-CC](#)) ([Presentation](#))

## **M. Regular Business**

- M1. Approve resolutions: adopting the fiscal year 2021–22 budget and capital improvement plan and appropriating funds; establishing the appropriations limit for fiscal year 2021–22; establishing a consecutive temporary tax percentage reduction in the utility users' tax rates through September 30, 2022; establishing the salary schedule effective June 20, 2021; and establishing citywide salary schedule effective July 4, 2021 ([Staff Report #21-125-CC](#))

[Web form public comment on item M1.](#)

## **Recess**

## **M. Regular Business – continued**

- M2. Adopt Resolution No. 6638 authorizing extension of the solid waste and water rate assistance program to June 30, 2022, to provide financial relief on residents' solid waste and water bills ([Staff Report #21-135-CC](#))

- M3. Adopt Resolution No. 6643 accepting fiscal year 2021-22 State Supplemental Local Law Enforcement Grant (COPS Frontline) in the amount of \$100,000; and approve a spending plan ([Staff Report #21-136-CC](#))

**N. Informational Items**

- N1. City Council agenda topics: July – August 2021 ([Staff Report #21-126-CC](#))

**O. City Manager's Report**

**P. City Councilmember Reports**

- P1. Appoint a representative to the Bay Area Water Supply & Conservation Agency and the Bay Area Regional Water System Financing Authority ([Staff Report #21-128-CC](#))

**Q. Adjournment**

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at [jaherren@menlopark.org](mailto:jaherren@menlopark.org). Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org/agenda](http://menlopark.org/agenda) and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 6/17/2021)