



## REGULAR MEETING AGENDA

**Date:** 3/23/2021

**Time:** 5:00 p.m.

**Regular Meeting Location:** [Zoom.us/join](https://zoom.us/join) – ID# 966 7793 9576

### NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the City Council, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting
  - Submit a written comment online up to 1-hour before the meeting start time: [menlopark.org/publiccommentMarch23](https://menlopark.org/publiccommentMarch23) \*
  - Access the meeting real-time online at: [Zoom.us/join](https://zoom.us/join) – Meeting ID 966 7793 9576
  - Access the meeting real-time via telephone at: (669) 900-6833  
Meeting ID 966 7793 9576  
Press \*9 to raise hand to speak

\*Written public comments are accepted up to 1-hour before the meeting start time. Written messages are provided to the City Council at the appropriate time in their meeting.

- Watch meeting:
  - Cable television subscriber in Menlo Park, East Palo Alto, Atherton, and Palo Alto: Channel 26
  - Online: [menlopark.org/streaming](https://menlopark.org/streaming)

Note: City Council closed sessions are not broadcast online or on television and public participation is limited to the beginning of closed session.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website [www.menlopark.org](https://www.menlopark.org). The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information ([menlopark.org/agenda](https://menlopark.org/agenda)).

According to City Council policy, all meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

**Regular Session ([Zoom.us/join](https://zoom.us/join) – ID# 966 7793 9576)**

**A. Call To Order**

**B. Roll Call**

**C. Study Session**

C1. National League of Cities' Race Equity And Leadership program ([Staff Report #21-066-CC](#))

C2. Public engagement pilot program update ([Staff Report #21-067-CC](#))

[Web form public comment received on item C2.](#)

C3. Provide direction on the five-year capital improvement plan ([Staff Report #21-062-CC](#))

[Web form public comment received on item C3.](#)

**D. Report from Closed Session**

**E. Public Comment**

Under "Public Comment," the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under public comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under public comment other than to provide general information.

**F. Presentations and Proclamations**

F1. Proclamation: Denouncing Stigmatization, Racism and Xenophobia Against Asian American and Pacific Islanders ([Attachment](#))

F2. Proclamation: Equal Pay Day ([Attachment](#))

**G. Commissioner Reports**

G1. Finance and Audit Committee work plan progress report

**H. Consent Calendar**

H1. Accept the City Council meeting minutes for March 1 and March 9, 2021 ([Attachment](#))

H2. Approve Resolution No. 6618 updating the City's conflict of interest code ([Staff Report #21-060-CC](#))

[Web form public comment received on item H2.](#)

- H3. Receive and accept the 2020 housing element annual progress report and the annual housing successor report ([Staff Report #21-061-CC](#))

[Web form public comment received on item H3.](#)

- H4. Adopt Resolution No. 6619 approving the final map for a condominium project located at 115 El Camino Real; accepting dedication of public service easements and right of way; authorizing the city clerk to sign the final map; and authorizing the city manager to sign the agreements required to implement the conditions of project approval ([Staff Report #21-058-CC](#))

## **Recess**

### **I. Regular Business**

- I1. Approve the Complete Streets Commission 2020-2021 work plan ([Staff Report #21-054-CC](#)) – continued from March 9, 2021
- I2. Authorize the city manager to negotiate a scope of work and fee and execute an agreement with the M-Group for the housing element (2023-2031) update and related work ([Staff Report #21-065-CC](#))
- I3. Review 2030 climate action plan progress for goals No. 1 through No. 6 and provide direction to staff for 2021 implementation ([Staff Report #21-064-CC](#))

[Web form public comment received on item I3.](#)

- I4. Direction on cost recovery policy (City Council Procedure #CC-10-001), library overdue fines and recreation user fees ([Staff Report #21-050-CC](#)) ([Presentation](#)) – continued from March 9, 2021

### **J. Informational Items**

- J1. Temporary outdoor dining grant program update ([Staff Report #21-053-CC](#)) – continued from March 9, 2021
- J2. Belle Haven Neighborhood traffic management plan update and next steps – continued from March 9, 2021 ([Staff Report #21-055-CC](#))
- J3. City Council agenda topics: April 2021 ([Staff Report #21-057-CC](#))
- J4. Request for proposals for installation of a renewable power microgrid at the Menlo Park Community Campus ([Staff Report #21-059-CC](#))
- J5. Recap of City Council direction on projects under consideration for 2021 priorities and work plan ([Staff Report #21-063-CC](#))
- J6. Update on American Rescue Plan Act funds ([Attachment](#))

### **K. City Manager's Report**

## **L. City Councilmember Reports**

## **M. Adjournment**

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at [jaherren@menlopark.org](mailto:jaherren@menlopark.org). Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.org/agenda](http://menlopark.org/agenda) and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at [menlopark.org/notifyme](http://menlopark.org/notifyme). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 3/18/2021)