



REGULAR MEETING AGENDA

Date: 10/21/2019
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

B. Roll Call

C. Reports and Announcements

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

D. Public Comment

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda, and items listed under Consent Calendar. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

E. Consent Calendar

- E1. Approval of minutes from the October 7, 2019, Planning Commission meeting. ([Attachment](#))

F. Study Session

- F1. Study Session/Chase Rapp/1162 El Camino Real:
Request for a study session to review a proposed three story, nine unit residential development with an at grade parking garage with nine parking spaces in the SP-ECR/D (El Camino Real/Downtown Specific Plan) zoning district. Three of the units would be designated as Below Market Rate (BMR) units, with one unit providing a BMR unit for this project and two units providing BMR units for the combined projects at 506 Santa Cruz Avenue, 556 Santa Cruz Avenue, and 1125 Merrill Street. The Planning Commission held a previous study session on this proposal on March 11, 2019 and the project has been refined to address comments from the March 11, 2019 study session. No actions will take place at this meeting, but the study session will provide an opportunity for the Planning Commission and the public to become more familiar with the proposal and to provide feedback. ([Staff Report #19-073-PC](#)) ***Continued by the Planning Commission from the meeting of October 7, 2019***

G. Public Hearing

- G1. Use Permit Revision/Gary Ahern/1012 Cotton Street:
Request for a use permit revision for additions and other modifications to an existing two-story, single-family residence on a substandard lot with respect to lot width in the R-E (Residential Estate) zoning district. The applicant is also requesting to maintain a fence greater than four feet in height within the front yard setback. The previous use permit was granted in 1983. ***Continued to meeting of November 4, 2019.***
- G2. Use Permit/Chris Kummerer/333 Pope Street:
Request for a use permit to demolish an existing two-story single-family residence and detached garage and construct a new two-story residence with an attached garage and attached secondary dwelling unit on a substandard lot with regard to minimum lot width in the R-1-U (Single Family Urban Residential) zoning district. One heritage-sized magnolia street tree is proposed to be removed as part of the project. ([Staff Report #19-074-PC](#))
- G3. Use Permit/Melissa and Robert Francis/1725 Oakdell Drive:
Request for a use permit to demolish an existing one-story single family residence and construct a new two-story residence on a substandard lot with regard to minimum lot area in the R-1-S (Single Family Suburban Residential) district. One heritage-sized liquidambar street tree is proposed to be removed as part of the project. ([Staff Report #19-075-PC](#))
- G4. Use Permit/Verle and Carol Aebi/973 Roble Avenue:
Request for a use permit to demolish an existing one-story, single-family residence and detached garage, and construct a new two-story, single-family residence with a basement and detached two-car garage on a substandard lot with regard to minimum lot width in the R-3 (Apartment) district. The use permit request includes excavation within the required right side setback for a basement lightwell. One heritage Indian bean tree and one heritage California pepper tree are proposed to be removed as part of the project. ([Staff Report #19-076-PC](#))

H. Informational Items

- H1. Future Planning Commission Meeting Schedule – The upcoming Planning Commission meetings are listed here, for reference. No action will be taken on the meeting schedule, although individual Commissioners may notify staff of planned absences.
- Regular Meeting: November 4, 2019
 - Regular Meeting: November 18, 2019
 - Regular Meeting: December 9, 2019

I. Adjournment

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.

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