

Housing Element Community Engagement and Outreach Committee



SPECIAL MEETING AGENDA

Date: 5/27/2021
Time: 6:00 p.m.
Location: Zoom.us/join – ID# 961 3842 5492

NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the Housing Element Community Engagement and Outreach Committee, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

How to participate in the meeting

- Access the special meeting real-time online:
[Zoom.us/join](https://zoom.us/join) – Meeting ID 961 3842 5492
- Access the meeting real-time via telephone:
Dial: (669) 900-6833
Meeting ID: 961 3842 5492
Press *9 to raise hand to speak

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website menlopark.org. The instructions for logging on to the Zoom webinar and/or the access code is subject to change. If you have difficulty accessing the Zoom webinar, please check the latest online edition of the posted agenda for updated information (menlopark.org/ceoc).

A. Call To Order

B. Roll Call

C. Public Comment

The public may address the Housing Element Community Engagement and Outreach Committee (CEOC) on any subject not listed on the agenda. Each speaker can make public comment for a limit of three minutes once. The CEOC cannot act on items not listed on the agenda other than to provide general information.

D. Regular Business

D1. Welcome and Introductions

D2. Committee Training, Roles and Responsibilities, and Ground Rules ([Staff Report 21-001-CEOC](#)) ([Presentation](#) for item D2 & D3)

D3. Selection of Chair and Vice Chair for the Community Engagement and Outreach Committee (combined with D2, [Staff Report 21-001-CEOC](#))

D3 Presentation on Housing Element Update Overview

D4. Review and provide feedback on the Draft Community Engagement and Outreach Plan ([Attachment](#))

E. Reports and Announcements

E1. Reports and Announcements from staff and committee members

F. Adjournment

At every Regular Meeting of the Committee, in addition to the Public Comment period where the public shall have the right to address the Committee on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Committee on any item listed on the agenda at a time designated by the chair, either before or during the Committee's consideration of the item.

At every Special Meeting of the Committee, members of the public have the right to directly address the Committee on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Committee by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at jaherren@menlopark.org. Persons with disabilities, who require auxiliary aids or services in attending or participating in Committee meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at menlopark.org/agenda and can receive email notification of agenda and staff report postings by subscribing to the "Notify Me" service at menlopark.org/notifyme. Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 5/26/2021)