



MENLO PARK BUDGET

# Be a Community Workshop Facilitator!

- **Be part of an important City effort to develop a balanced and sustainable budget!**
- **Help community voices be heard in the budget process!**
- **Work with City staff and other engaged community members!**

The City is beginning Phase II of *Your City/Your Decision*, which brings the Menlo Park community into the budget process to help solve a \$2.9 million shortfall. The first phase was a citywide survey of residents and local business people to learn community priorities about services, fees and taxes. During the second phase, community members will attend workshops to discuss and recommend specific options for balancing the budget.

The City is **looking for volunteer facilitators** to help facilitate small group discussions at these workshops. Volunteers will guide a group of about 10 community members through structured discussions about specific budget strategies. With the facilitator’s help, each group will develop recommendations about which strategies should be part of the ultimate budget solution. An orientation will be provided to volunteers to prepare them for the workshops.

*Volunteer Requirements:*

- Comfortable facilitating and working with people with different perspectives
- Interested in supporting and fostering dialogue between community members
- Attend one 1-hour volunteer orientation
 

Jan. 23 <sup>rd</sup>	6:30 pm to 7:30 pm	Menlo Park City Hall, 701 Laurel St.
Jan. 26 <sup>th</sup>	7 pm to 8 pm	Menlo Park City Hall, 701 Laurel St.
Jan. 31 <sup>st</sup>	12:00 pm to 1:00 pm	Teleconference
- Volunteer for one, two or three 3-hour workshops as a small group facilitator
 

Feb. 9 <sup>th</sup>	6:30 pm to 9:30 pm	Belle Haven School, 415 Ivy Dr.
Feb. 11 <sup>th</sup>	9:00 am to 12:00 am	Burgess Recreation Center, 701 Laurel St.
Feb. 15 <sup>th</sup>	6:30 pm to 9:30 pm	La Entrada School, 2200 Sharon Rd.

(Volunteers do NOT need any prior knowledge of budgeting.)

**To become a volunteer**, call 650-330-6646 or email [menloparkbudget@menlopark.org](mailto:menloparkbudget@menlopark.org) and leave a message with your name, email address and interest in volunteering as a workshop facilitator.