



COMMUNITY DEVELOPMENT DEPARTMENT

Council Meeting Date: September 24, 2013
Staff Report #: 13-160

Agenda Item #: SS-1

STUDY SESSION: Overview of the Process for Creating the Work Program for the General Plan Update

This is a study session item and does not require Council action.

OVERVIEW

The City is embarking on an update of the City's General Plan, consistent with City Council Goals for 2013 and the Five-Year Capital Improvement Plan. Background material is available in the August 27, 2013 Council staff report available [here](#).

At the Council meeting, staff will make a presentation about the General Plan Update and seek input from the Council about items to consider when preparing the work program. The work program will be used when seeking consultant assistance through a Request for Proposals (RFP) that is scheduled to be released in November 2013.

IMPACT ON CITY RESOURCES

The proposed work program would require both staff resources dedicated to the project, as well consultant services. The Council has budgeted \$2,000,000 for Fiscal Year 2013-14 for the General Plan Update. A total of 3.5 full-time equivalent staff from Community Development and Public Works is allocated to the General Plan Update and the Housing Element. Dependent on the scope of the work program, additional funding may be necessary in future years.

POLICY ISSUES

The General Plan update process will consider a number of policy issues.

ENVIRONMENTAL REVIEW

The General Plan update is subject to CEQA and an EIR will be prepared at the appropriate time in the process.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, at least 72 hours prior to the meeting, with this agenda item being listed. In addition, the City sent an email update to subscribers of the General Plan Update [project page](#). This page will provide up-to-date information about the project, allowing interested parties to stay informed of its progress and allow users to sign up for automatic email bulletins, notifying them when content is updated or meetings are scheduled.

ATTACHMENTS

None

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