



PLANNING COMMISSION ACTIONS

Regular Meeting
December 9, 2013 at 7:00 p.m.
City Council Chambers
701 Laurel Street, Menlo Park, CA 94025

CALL TO ORDER – 7:03 p.m.

ROLL CALL – Bressler, Eiref (Vice Chair), Ferrick, Kadvany (Chair), Onken ([arrived 7:04 p.m.](#)), Riggs ([absent](#)), Strehl

INTRODUCTION OF STAFF – Thomas Rogers, Senior Planner; Kyle Perata, Associate Planner

A. REPORTS AND ANNOUNCEMENTS

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

A1. Update on Pending Planning Items

- a. El Camino Real/Downtown Specific Plan Initial Review - City Council – November 19, 2013
- b. Draft Housing Element Update Review – City Council - December 10, 2013
- c. General Plan Update Overview – City Council – December 17, 2013

B. PUBLIC COMMENTS

Under “Public Comments,” the public may address the Commission on any subject not listed on the agenda within the jurisdiction of the Commission and items listed under Consent. When you do so, please state your name and city or political jurisdiction in which you live for the record. The Commission cannot respond to non-agendized items other than to receive testimony and/or provide general information.

- [Don Barnby made comments regarding 1900 El Camino Real](#)
- [Robert Alexander made comments regarding Menlo Business Park](#)

C. CONSENT

Items on the consent calendar are considered routine in nature, require no further discussion by the Planning Commission, and may be acted on in one motion unless a member of the Planning Commission or staff requests a separate discussion on an item.

C1. [Approval of minutes from the November 4, 2013 Planning Commission meeting](#)

COMMISSION ACTION: M/S Kadvany/Strehl to approve the minutes as submitted, 6-0, with Commissioner Riggs absent.

C2. [Approval of minutes from the November 18, 2013 Planning Commission meeting](#)

COMMISSION ACTION: M/S Kadvany/Strehl to approve the minutes with the following modification, 6-0, with Commissioner Riggs absent.

- Page 13, last paragraph, 1st line: Delete clause “so the city” after the word “identified”

D. PUBLIC HEARING

- D1. [Use Permit Revision/Lauren Jonak/470 Santa Rita Avenue](#):** Request for a revision to a previously approved use permit in September 2010, which exceeded 75 percent of the replacement value of the existing nonconforming structure in a 12-month period. The current proposal includes two additions to the rear of the structure, located at the rear-left side and rear-right side of the structure, as well as a partial interior remodel. The subject parcel is located in the R-1-S (Single-Family Suburban) zoning district. **COMMISSION ACTION:** M/S Onken/Ferrick to approve the item as recommended in the staff report; 6-0, with Commissioner Riggs absent.
- D2. [Use Permit Revision/Menlo Business Park LLC/1600 Adams Drive](#):** Request for a revision to a use permit, previously approved in April of 2009, to increase the types and quantities of hazardous materials used and stored at the site in the M-2 (General Industrial) zoning district. All hazardous materials would be used and stored within the building. The building provides incubator space for start-ups and emerging small businesses to conduct small scale research and development. **COMMISSION ACTION:** M/S Strehl/Ferrick to approve the item as recommended in the staff report; 6-0, with Commissioner Riggs absent.

E. REGULAR BUSINESS

- E1. [Review of Draft 2014 Planning Commission Meeting Dates \(Revised\)](#)**
COMMISSION ACTION: The Planning Commission reviewed and accepted the revised proposed 2014 meeting schedule.

F. COMMISSION BUSINESS – None

ADJOURNMENT - 8:49 p.m.

Future Planning Commission Meeting Schedule

Regular Meeting	December 16, 2013
Regular Meeting	January 13, 2014
Regular Meeting	January 27, 2014
Regular Meeting	February 10, 2014
Regular Meeting	February 24, 2014

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