



## PLANNING COMMISSION ACTIONS

Regular Meeting  
January 7, 2013 at 7:00 p.m.  
City Council Chambers  
701 Laurel Street, Menlo Park, CA 94025

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**CALL TO ORDER** – 7:03 p.m.

**ROLL CALL** – Bressler ([absent](#)), Eiref, Ferrick (Chair), Kadvany (Vice Chair - [absent](#)), O'Malley, Onken, Riggs ([arrived 7:07 p.m.](#))

**INTRODUCTION OF STAFF** – Jean Lin, Associate Planner; Thomas Rogers, Senior Planner

### A. REPORTS AND ANNOUNCEMENTS

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

- A1.** Update on Pending Planning Items
- Housing Element
  - 1976 Menalto Avenue – Appeal
  - 2200 Sand Hill Road – Appeal

Staff also noted that a Transportation Commission subcommittee would be holding a meeting on Wednesday, January 9 at 5:30 p.m., to discuss a potential process to update the Neighborhood Traffic Management Program (NTMP).

### B. PUBLIC COMMENTS – None

Under “Public Comments,” the public may address the Commission on any subject not listed on the agenda within the jurisdiction of the Commission. When you do so, please state your name and city or political jurisdiction in which you live for the record. The Commission cannot respond to non-agendized items other than to receive testimony and/or provide general information.

### C. CONSENT – None

### D. PUBLIC HEARING

- D1.** [Use Permit and Variances/Young and Borlik Architects, Inc./15 Iris Lane](#): Request for a use permit to: 1) determine the Floor Area Limit (FAL) for a lot with less than 5,000 square feet of developable area; 2) construct a two-story, single-family residence on a substandard lot; and 3) install a 7-foot tall wood fence within the front yard setback in the R-1-U (Single Family Urban) zoning district. The project includes a request for variances to construct first and second story encroachments of 10 feet into the required 20-foot front yard setback and 9 feet, 5 inches into the required 20-foot rear yard setback. As part of the proposed development, two valley oak trees (8.5-inch diameter and 15-inch diameter), both in fair condition and located in the front yard, are proposed for relocation on site. **COMMISSION ACTION:** M/S Riggs/O'Malley to approve the item as recommended in the staff report; 5-0, with Commissioners Bressler and Kadvany absent.

**E. REGULAR BUSINESS**

**E1. [Review of Draft Attendance Report for Calendar Year 2012](#)**

The Commission reviewed and briefly discussed the report. Commissioners did not identify any corrections, so it will be finalized by staff with no changes.

**E2. [Review 2013 Planning Commission Meeting Date Change \(Columbus Day\)](#)**

The Commission reviewed and briefly discussed the proposed change of the first October meeting date (from October 14 to October 7). Commissioners did not relay any concerns with the proposal, so it will be finalized by staff.

**F. COMMISSION BUSINESS - None**

**ADJOURNMENT – 7:36 p.m.**

Future Planning Commission Meeting Schedule

Regular Meeting	January 28, 2013
Regular Meeting	February 4, 2013
Regular Meeting	February 25, 2013
Regular Meeting	March 4, 2013
Regular Meeting	March 18, 2013
Regular Meeting	April 8, 2013
Regular Meeting	April 22, 2013

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