



**NOTICE OF PUBLIC MEETING
AND
NOTICE OF PUBLIC HEARING
CITY OF MENLO PARK PLANNING COMMISSION
MEETING OF DECEMBER 12, 2011**

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of Menlo Park, California, is scheduled to review the following items:

PUBLIC HEARING ITEMS

Use Permit/Dan Rhoads/1030 Pine Street: Request for a use permit to demolish a single-story, single family residence and to construct two, single-family dwelling units and associated site improvements, on a lot that is substandard with regard to lot width, located in the R-3 (Apartment) zoning district.

Use Permit/Hoover Associates/3760 Haven Avenue: Request for a use permit for an existing building that would include structural alterations that affect more than 10,000 square feet of gross floor area, a change in use to primarily office uses, and an increase in the number of striped parking spaces. The applicant is also proposing outdoor storage of work vehicles such as service vans and bucket trucks in a new parking lot, which is currently a separate vacant parcel located adjacent to 3760 Haven Avenue. In addition, the applicant is requesting to remove eight heritage trees, mostly eucalyptus trees and generally located along the western perimeter of the site, to accommodate the expanded parking area.

PUBLIC MEETING ITEMS

Architectural Control and Sign Review/John Clarke for SusieCakes/642 Santa Cruz Avenue: Request for approval of architectural control to repaint the exterior façade of a commercial building and for review of a new channel letter sign, containing a red exposed neon tube in the C-3 (Central Commercial) zoning district.

Appeal of Staff Determination/Shannon Thokes/116 O'Connor Street: Appeal of a staff determination regarding 1) the use of a portion of an existing accessory structure as a secondary dwelling unit, 2) the need to obtain a building permit for a previously constructed addition to the accessory structure, 3) the use of a portion of an existing one-car garage for cooking facilities and 4) the legal non-conforming status of the main structure with regard to the front setback for a property located in the R-1-U (Single-Family Urban Residential) zoning district.

NOTICE IS HEREBY FURTHER GIVEN that said Planning Commission will hold a public hearing on public hearing items in the Council Chambers of the City of Menlo Park, located at 701 Laurel Street, Menlo Park, on **Monday, December 12, 2011**, 7:00 p.m. or as near as possible thereafter, at which time and place interested persons may appear and be heard thereon. If you challenge this item in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

The project file may be viewed by the public on weekdays between the hours of 7:30 a.m. and 5:30 p.m. Monday through Thursday and 8:00 a.m. to 5:00 p.m. on Friday, with alternate Fridays closed, at the Department of Community Development, 701 Laurel Street, Menlo Park. Please call the Planning Division if there are any questions and/or for complete agenda information (650) 330-6702.

Si usted necesita más información sobre este proyecto, por favor llame al 650-330-6702, y pregunte por un asistente que hable español.

DATED: November 22, 2011 Deanna Chow, Senior Planner

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