



## PLANNING COMMISSION ACTIONS

February 7, 2011

7:00 p.m.

City Council Chambers

701 Laurel Street, Menlo Park, CA 94025

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**CALL TO ORDER** – 7:00 p.m.

**ROLL CALL** – Bressler (Chair), Eiref, Ferrick (Vice Chair), Kadvany, O'Malley, Riggs, Yu – [All Present](#)

**INTRODUCTION OF STAFF** – Deanna Chow, Senior Planner; Kyle Perata, Planning Technician

### A. REPORTS AND ANNOUNCEMENTS

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

1. Update on Pending Planning Items.

A. City Council Determination on Tree Removal at 240 University Drive – January 25, 2010

### B. PUBLIC COMMENTS - [None](#)

Under “Public Comments,” the public may address the Commission on a consent calendar item or any subject not listed on the agenda within the jurisdiction of the Commission. When you do so, please state your name and city or political jurisdiction in which you live for the record. The Commission cannot respond to non-agendized items other than to receive testimony and/or provide general information.

### C. CONSENT

Items on the consent calendar are considered routine in nature, require no further discussion by the Planning Commission, and may be acted on in one motion unless a member of the Planning Commission or staff requests a separate discussion on an item.

1. [Approval of minutes from the January 10, 2011 Planning Commission meeting.](#)

**COMMISSION ACTION:** Approve the minutes with the following modifications; 6-0-1, with Commissioner Yu abstaining.

- Page 6, 2<sup>nd</sup> full paragraph, 7<sup>th</sup> line: Replace “them to get the” with “the applicant to keep”
- Page 6, 2<sup>nd</sup> to last paragraph, 1<sup>st</sup> line: Delete the word “is” from the sentence
- Page 7, 4<sup>th</sup> paragraph, 1<sup>st</sup> line: Replace “to not set precedence” with “not to set a precedent”
- Page 7, last full paragraph, 8<sup>th</sup> line: Replace “could be legal document action” with “could be a legal mechanism”
- Page 9, 9<sup>th</sup> paragraph: Replace the whole paragraph “Chair O'Malley said if they were recommending new projects and to remove other projects that they would need to estimate the costs of the projects being recommended and that was not possible. He suggested making the recommendations to the Council and letting them make determinations of funded priority projects.” with “Chair O'Malley said if the Planning

Commission were to recommend new projects while required to delete other projects of similar total cost, the Commission would need to estimate the costs of the projects being recommended, and that was not practical to do correctly. He suggested making the recommendations for new projects to the Council, and letting Council make determinations of funded priority projects.”

- Page 9, last paragraph, 1<sup>st</sup> line: Replace the word “decried” with “noted”
- Page 9, last paragraph, last sentence: Replace “this list was the way of making projects important.” to “this list was one way to introduce important projects.”
- Page 11, 1<sup>st</sup> full paragraph, last sentence: Replace the word “several” with “some”

#### D. PUBLIC HEARING

1. **Use Permit/Chris Coones for T-Mobile/2400 Sand Hill Road**: Request for a use permit to locate a wireless communications facility within a proposed flag pole near an existing building at 2400 Sand Hill Road and for associated equipment at a site located in the C-1-A (Administrative, Professional, and Research, Restrictive) Zoning District. **COMMISSION ACTION:** M/S Riggs/O’Malley to approve the item as recommended in the staff report with the following modifications; 7-0:

**Add condition 4a:** Prior to the submittal of a complete building permit application, the applicant will work with staff and Quadrus to determine the most aesthetically appropriate color for the flag pole.

**Add condition 4b:** Simultaneous with a complete building permit application, the applicant will modify the proposed GPS unit to be painted to match the color of the existing roof, rather than the color of the chimney of the building addressed 2440 Sand Hill Road.

#### E. STUDY SESSION

2. **Study Session/Kenneth Rodrigues and Partners/4085 Campbell Avenue**: Request for a study session for a proposal to demolish 11,647 square feet of an existing 55,637-square-foot, two-story building at 40 Scott Drive in the M-2 (General Industrial) zoning district. The building is currently occupied by a fitness club and general office use. The proposed demolition would completely remove the second story of the building. The remaining 42,054-square-foot, one-story building would be remodeled for use by a new fitness club, and is proposed to be addressed 4085 Campbell Avenue. The new fitness club would have increased enrollment, additional parking spaces, and new landscaping. ***Item deferred at the request of the applicant.***

#### F. REGULAR BUSINESS

1. **El Camino Real/Downtown Specific Plan** – Discussion on whether the Planning Commission should revisit the review process for the Draft El Camino Real/Downtown Specific Plan per the request of Commissioner Kadvany. **COMMISSION ACTION:** M/S Ferrick/Riggs to recommend that Commissioner Kadvany summarize the 2010 Downtown Parking Study and present the information to the Commission, independent of the Draft El Camino Real/Downtown Specific Plan. The presentation could occur before the release of the Draft Environmental Impact Report and Fiscal Impact Analysis. The approach and schedule for the Draft Specific Plan would remain as previously approved on November 1, 2010; 7-0.

#### G. COMMISSION BUSINESS - None

**ADJOURNMENT – 8:01 p.m.**

**Future Planning Commission Meeting Schedule**

Regular Meeting	February 28, 2011
Regular Meeting	March 7, 2011
Regular Meeting	March 21, 2011
Regular Meeting	April 4, 2011
Regular Meeting	April 18, 2011
Regular Meeting	May 2, 2011
Regular Meeting	May 16, 2011

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