



## PLANNING COMMISSION ACTIONS

May 4, 2009

7:00 p.m.

City Council Chambers

701 Laurel Street, Menlo Park, CA 94025

---

**CALL TO ORDER** – 7:02 p.m.

**ROLL CALL** – Bressler, Ferrick, Kadvany, Keith (7:05 p.m.), O'Malley (Vice chair), Pagee, Riggs (Chair)

**INTRODUCTION OF STAFF** – Deanna Chow, Senior Planner; Megan Fisher, Associate Planner; Justin Murphy; Development Services Manager

### A. PUBLIC COMMENTS

Under “Public Comments,” the public may address the Commission on a consent calendar item or any subject not listed on the agenda within the jurisdiction of the Commission. When you do so, please state your name and city or political jurisdiction in which you live for the record. The Commission cannot respond to non-agendized items other than to receive testimony and/or provide general information.

### B. CONSENT

Items on the consent calendar are considered routine in nature, require no further discussion by the Planning Commission, and may be acted on in one motion unless a member of the Planning Commission or staff requests a separate discussion on an item.

1. [Approval of minutes from the March 23, 2009, Planning Commission meeting.](#)

**COMMISSION ACTION:** Approve the minutes as submitted; 4-0-2 with Commissioners Ferrick and Kadvany abstaining and Commissioner Keith absent.

### C. PUBLIC HEARING

1. [Architectural Control and Environmental Review/City of Menlo Park/600 Alma Street:](#) Proposal to demolish the existing 17,400-square-foot gymnasium and gymnastics building and construct a new 22,500-square-foot gymnastics facility (plus a 1,400-square-foot locker room expansion) at the location of the existing gymnasium and gymnastics building, a new 25,700-square-foot gymnasium in an area between the existing Recreation Center and Alma Street, and associated site improvements located at the Civic Center Complex in the P-F (Public Facilities) zoning district. *This public hearing will be an opportunity to provide comments on the content of the Draft Environment Impact Report (DEIR) prepared for the project.*

**COMMISSION ACTION:** Members of the Planning Commission provided comments on the Draft EIR, and staff and City consultants also responded to questions. Comments received during the public hearing will be responded to as part of the Final EIR, which will be reviewed at subsequent Planning Commission and City Council hearings. The Planning Commission did not take an action. The following topics were the focus of the discussion: transportation and parking, global climate change, and project alternatives.

2. **Architectural Control and Use Permit/Susan Burns/4025 Bohannon Drive:** Request for a use permit and architectural control for exterior modifications and interior remodeling of an existing one-story building that is nonconforming with regard to parking in the M-2 zoning (General Industrial) district. ***Continued to the meeting of May 18, 2009 at the request of the applicant.***

#### D. REGULAR BUSINESS

1. **2009-2010 Capital Improvement Program/General Plan Consistency:** Consideration of consistency of the 2009-2010 Capital Improvement Program with the General Plan. **COMMISSION ACTION:** M/S Keith/Pagee to find all components of the 2009-10 Capital Improvement Program consistent with the General Plan; 7-0.

#### E. COMMISSION BUSINESS

1. Review of planning items on City Council agendas.
  - A. El Camino Real/Downtown Specific Plan (Phase II) Process
  - B. Gross Floor Area Zoning Ordinance Amendment
  - C. 1706 El Camino Real – Traffic Impact Analysis Determination
  - D. Burgess Gymnasium and Gymnastics Center

The Study Session tentatively scheduled for June 29, 2009 would become a Regular Meeting, if needed.

#### F. REPORTS AND ANNOUNCEMENTS

**ADJOURNMENT – 8:34 p.m.**

#### Future Planning Commission Meeting Schedule

Regular Meeting	May 18, 2009
Regular Meeting	June 1, 2009
Regular Meeting	June 15, 2009
Study Session (tentative)	June 29, 2009
Regular Meeting	July 13, 2009

---

This Agenda is posted in accordance with Government Code Section §54954.2(a) or Section §54956. (Date Posted: April 29, 2009.) Persons with disabilities, who require auxiliary aids or services in attending or participating in Planning Commission meetings, may contact the City Clerk at (650) 330-6600. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by e-mail by accessing the City website at <http://www.menlopark.org>. Agendas and staff reports may also be obtained by contacting Vanh Malathong at 650-330-6736.

Any writing that is distributed to a majority of the commission by any person in connection with an agenda item is a disclosable public record (subject to any exemption under the Public Records Act) and is available for inspection at The Community Development Department, Menlo Park City Hall, 701 Laurel Street, Menlo Park, CA 94025 during regular business hours.

Planning Commission meetings are recorded and audio broadcast live. To listen to the live audio broadcast or to past recordings, go to [http://menlopark.granicus.com/ViewPublisher.php?view\\_id=2](http://menlopark.granicus.com/ViewPublisher.php?view_id=2).



# PLANNING COMMISSION

## Agenda and Meeting Information

The Planning Commission welcomes your attendance at and participation in this meeting. The City supports the rights of the public to be informed about meetings and to participate in the business of the City.

**ASSISTANCE FOR PERSONS WITH DISABILITIES:** Person with disabilities who require auxiliary aids or services in attending or participating in Planning Commission meetings, may call the Planning Division office at (650) 330-6702 prior to the meeting.

**COMMISSION MEETING AGENDA AND REPORTS:** Copies of the agenda and the staff reports with their respective plans are available prior to the meeting at the Planning Division counter in the Administration Building, and on the table at the rear of the meeting room during the Commission meeting. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by e-mail by accessing the City website at <http://www.menlopark.org>.

**MEETING TIME & LOCATION:** Unless otherwise posted, the starting time of regular and study meetings is 7:00 p.m. in the City Council Chambers. Meetings will end no later than 11:30 p.m. unless extended at 10:30 p.m. by a three-fourths vote of the Commission.

**PUBLIC TESTIMONY:** Members of the public may directly address the Planning Commission on items of interest to the public that are within the subject matter jurisdiction of the Planning Commission. The City prefers that such matters be presented in writing at the earliest possible opportunity or by fax at (650) 327-1653, e-mail at [planning.commission@menlopark.org](mailto:planning.commission@menlopark.org), or hand delivery by 4:00 p.m. on the day of the meeting.

**Speaker Request Cards:** All members of the public, including project applicants, who wish to speak before the Planning Commission must complete a Speaker Request Card. The cards shall be completed and submitted to the Staff Liaison prior to the completion of the applicant's presentation on the particular agenda item. The cards can be found on the table at the rear of the meeting room.

**Time Limit:** Members of the public will have **three** minutes and applicants will have **five** minutes to address an item. Please present your comments clearly and concisely. Exceptions to the time limits shall be at the discretion of the Chair.

**Use of Microphone:** When you are recognized by the Chair, please move to the closest microphone, state your name and address, whom you represent, if not yourself, and the subject of your remarks.

**DISORDERLY CONDUCT:** Any person using profane, vulgar, loud or boisterous language at any meeting, or otherwise interrupting the proceedings, and who refuses to be seated or keep quiet when ordered to do so by the Chair or the Vice Chair is guilty of a misdemeanor. It shall be the duty of the Chief of Police or his/her designee, upon order of the presiding officer, to eject any person from the meeting room.

**RESTROOMS:** The entrance to the men's restroom is located outside the northeast corner of the Chamber. The women's restroom is located at the southeast corner of the Chamber.

*If you have further questions about the Planning Commission meetings, please contact the Planning Division Office (650-330-6702) located in the Administration Building.*