



PLANNING COMMISSION ACTIONS

May 21, 2007

7:00 p.m.

City Council Chambers

701 Laurel Street, Menlo Park, CA 94025

CALL TO ORDER – 7:00 p.m.

ROLL CALL – Bims, Bressler ([Arrived 7:02 p.m.](#)), Deziel (Vice chair), Keith (Chair), O'Malley, Pagee, Riggs

INTRODUCTION OF STAFF – Deanna Chow, Senior Planner, Megan Fisher, Associate Planner, Thomas Rogers, Associate Planner

A. PUBLIC COMMENTS - None

B. CONSENT - None

Items on the consent calendar are considered routine in nature, require no further discussion by the Planning Commission, and may be acted on in one motion unless a member of the Planning Commission or staff requests a separate discussion on an item.

C. PUBLIC HEARING

1. [Use Permit/Lisa Williams/425 Claremont Way:](#) Request for a use permit to convert an existing accessory building into a detached secondary dwelling unit and to locate this unit's required off-street parking space within a required yard on a parcel in the R-1-U (Single-Family Urban) zoning district. **COMMISSION ACTION:** M/S Pagee/Riggs to approve with the following modifications, 6-1 with Commissioner Keith opposed:

Modify finding 1: Make a finding that the project is categorically exempt under Class 3 of the current CEQA Guidelines.

Add condition 4a: The designated off-street parking space for the secondary dwelling unit shall be the tandem space located in front of the garage. The alternate side parking space shall not be considered the designated off-street parking space for the secondary dwelling unit, and no modifications to the existing side landscaping shall be required.

2. [Use Permit/Brandon and Carol Brosious/903 Peggy Lane:](#) Request for a use permit to construct a single-story addition to an existing single-story, single-family, nonconforming residence that would exceed 75 percent of the replacement value of the existing structure in a 12-month period in the R-1-U (Single-Family Urban) zoning district. **COMMISSION ACTION:** M/S Deziel/O'Malley to approve with the following modifications, 7-0:

Add condition 4b: Concurrent with submittal of a complete building permit application, the applicant may submit revised plans showing the windows on the existing portion of the

residence to be replaced with new windows to match those on the proposed addition, subject to review and approval of the Planning Division.

3. **Use Permit Review and Use Permit Revision/German American International School of San Francisco/275 Elliott Drive:** Review of use permit for the effectiveness of policies and programs related to traffic and parking for the German American School Society of San Francisco, the German American School of Palo Alto, and the Palo Alto French Education Association. The applicant is also requesting a use permit revision to extend the use of four existing portables until 2016 and a use permit for the operation of ballet classes three times a week in the afternoon. **COMMISSION ACTION:** M/S Riggs/Bims to approve with the following modifications, 6-0: (with Commissioner Keith not participating and not in the room due to a conflict of interest).

Add condition A4j: Concurrent with the submittal of the next use permit review or use permit application, the applicant shall submit a comprehensive landscape plan, which would include, but is not limited to, addressing the interface with Oak Court.

D. REGULAR BUSINESS

1. **Architectural Control/Jude Kirik/501 Laurel Street:** Request for architectural control for a seasonal air dome to be installed over the warm instructional pool at the Burgess Pool Complex, owned by the City of Menlo Park, at 501 Laurel Street in the P-F Public Facilities zoning district. **COMMISSION ACTION:** M/S Riggs/Deziel to approve with the following modifications, 7-0:

Modify condition 4a: Concurrent with the submittal of a complete building permit application, the plans shall be revised to show the vinyl membrane for the air dome as white subject to the review and approval of the Planning Division.

2. **Architectural Control/Sophie Lo/878 Santa Cruz Avenue:** Request for architectural control for alterations to the north and south building elevations in the C-3 (Central Commercial) zoning district. **COMMISSION ACTION:** M/S Keith/Bims to approve the item as recommended in the staff report; 6-0 (with Commissioner Riggs not participating as a Commissioner, but present in the room as the project applicant).

E. COMMISSION BUSINESS, REPORTS, AND ANNOUNCEMENTS

1. Review of upcoming planning items on the City Council agenda.

ADJOURNMENT 9:22 p.m.

Future Planning Commission Meeting Schedule

Regular Meeting	June 4, 2007
Regular Meeting	June 18, 2007
Regular Meeting	July 2, 2007
Regular Meeting	July 16, 2007
Regular Meeting	August 13, 2007
Regular Meeting	August 27, 2007

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