



PLANNING COMMISSION ACTIONS

April 23, 2007

7:00 p.m.

City Council Chambers

701 Laurel Street, Menlo Park, CA 94025

CALL TO ORDER – 7:00 p.m.

ROLL CALL – Bims, Deziel, Keith (Chair), O'Malley, Pagee ([Absent](#)), Riggs, Sinnott (Vice-chair)

INTRODUCTION OF STAFF – Deanna Chow, Senior Planner, Megan Fisher, Associate Planner

A. PUBLIC COMMENTS - None

B. CONSENT - None

Items on the consent calendar are considered routine in nature, require no further discussion by the Planning Commission, and may be acted on in one motion unless a member of the Planning Commission or staff requests a separate discussion on an item.

C. PUBLIC HEARING

1. [Use Permit/Peter & Cindy Nathan/1044 Sonoma Avenue](#): Request for a use permit to demolish an existing single-story, single-family residence and construct a new two-story, single-family residence on a substandard lot in regard to lot area and width in the R-1-U (Single-Family Urban) zoning district. **COMMISSION ACTION:** M/S Sinnott/Bims to approve with the following modification; 6-0.

Add Condition 4b: Simultaneous with the submittal of a complete building permit application, the applicant shall submit a landscape plan that provides privacy screening for the neighbors at 1041 and 1043 Ringwood Avenue and 1042 and 1046 Sonoma Avenue. The plantings shall have the potential to reach an effective screening height. This plan shall be reviewed and approved by the Planning Division.

D. REGULAR BUSINESS

1. [Sign Review/Ace Hardware/700 Santa Cruz Avenue](#): Request for sign approval for a new sign containing the color red. **COMMISSION ACTION:** M/S Riggs/Sinnott to approve the item as presented in the staff report; 6-0.

2. [Informational Item/503 Concord Drive: Garage Connection.](#)
3. Review of Process for Hazardous Materials Use Permits.

The Planning Commission discussed distributing a letter and questionnaire to the largest property owners in the M-2 zoning district to solicit information regarding hazardous material types and quantities. The information collected from the questionnaire could be used in the future for the creation of a project priority. The letter and questionnaire would return for review by the Planning Commission at a future meeting.

The Commission also discussed the need to improve noticing to the neighbors and for more outreach and education by the applicants to the neighbors.

4. [Consideration of minutes from the March 12, 2007, Planning Commission meeting.](#)
COMMISSION ACTION: M/S Unanimous consent to approve the minutes as modified; 6-0.

- Page 8, 7th paragraph, 1st line, Delete the word “in” before the word “was”.
- Page 8, 1st paragraph, 6th line, Insert the word “said” after the word “He”.
- Page 16, 2nd paragraph, New line, Add in the paragraph “Chairperson Keith no longer in attendance”.

E. COMMISSION BUSINESS, REPORTS, AND ANNOUNCEMENTS

1. Review of upcoming planning items on the City Council agenda.

ADJOURNMENT 8:39 p.m.

Future Planning Commission Meeting Schedule

Regular Meeting	May 7, 2007
Regular Meeting	May 21, 2007
Regular Meeting	June 4, 2007
Regular Meeting	June 18, 2007
Regular Meeting	July 2, 2007
Regular Meeting	July 16, 2007

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