



PLANNING COMMISSION ACTIONS

Regular Meeting
November 8, 2004
7:00 p.m.

City Council Chambers
701 Laurel Street, Menlo Park, CA 94025

CALL TO ORDER – 7:02 p.m.

ROLL CALL – Bims, Deziel, Fergusson (Vice-chair) (absent), Henry, Keith, Pagee (Chair), Sinnott (left meeting at 10:45)

INTRODUCTION OF STAFF – Cramer, McClure, Thompson

A. PUBLIC COMMENTS - None

B. CONSENT CALENDAR - None

C. PUBLIC HEARINGS

1. **Variance/Susan Haviland/30 La Loma:** Request for a variance for a ground floor and second floor addition that would encroach 9.5 feet into the required 20-foot rear setback.
COMMISSION ACTION:

The first motion was M/S Deziel/Sinnott to approve the variance request as per staff recommendation. There was no vote on this motion.

A second motion was made M/S Deziel/Keith to amend the first motion to approve the variance request as per staff recommendation with an additional condition to establish a review process to allow the neighbors to have input on the final design, including landscape screening, of the project. The motion failed (2-4, with Commissioners Bims, Pagee, Henry, and Sinnott in opposition and Commissioner Fergusson absent).

The Commission made new motion M/S Deziel/Sinnott to approve the variance request as per staff recommendation. The motion failed (2-4, with Commissioners Bims, Pagee, Henry, and Keith in opposition and Commissioner Fergusson absent).

The fourth motion was M/S Keith/Deziel to approve the variance request for design alternatives 7 or 7B in the staff report and as presented by the applicant at the meeting which would require excavation for a new garage and a new addition that has a roofline contiguous with the existing house. The motion failed (2-4, with Commissioners Bims, Pagee, Henry, and Sinnott in opposition and Commissioner Fergusson absent).

Due to the failure of the Commission to adopt a motion to approve the project, the application is deemed denied.

2. Use Permit/Nicole Chin Marliani/1001 Sonoma Avenue: Request for a use permit to construct a new seven-foot tall fence within the front yard setback where a maximum of four feet is allowed. **COMMISSION ACTION:** M/S Sinnott/Keith to approve as recommended in the staff report, (6-0, with Commissioner Fergusson absent).

D. REGULAR BUSINESS

1. Review of Brown Act and Parliamentary Procedure.
2. Introduction to the California Environmental Quality Act (CEQA) and Review of Environmental Impact Reports (EIR). **Item will be continued to the December 6, 2004 meeting for Commission questions.**
3. Consideration of excerpts from the minutes for the October 11, 2004 Planning Commission meeting on the Zoning Ordinance Amendment to operate a personal service use associated with a day spa at 846 Oak Grove Avenue. **COMMISSION ACTION:** M/S Deziel/Pagee to approve with the following change (5-0, with Commissioners Fergusson and Sinnott absent):
 - Page 4, Line 46: Change “with” to “without”.
4. Consideration of excerpts from the minutes for the October 11, 2004 Planning Commission meeting on proposed changes to the Zoning Ordinance for commercial development. **COMMISSION ACTION:** M/S Deziel/Bims to approve with the following changes (5-0, with Commissioners Fergusson and Sinnott absent):
 - Page 2, Line 47: Delete “and no mention of a” and replace with “prior to”;
 - Page 9; Line 3: Delete “that the public had to write staff to get on the” and replace with “how an interested person gets on the”; and
 - Page 15, Line 39: Change “mislead” to “mised”.
5. Consideration of excerpts from the minutes for the September 27, 2004 Planning Commission meeting on 825 Pierce Road for the construct an addition to the existing church. **COMMISSION ACTION:** M/S Bims/Deziel to approve as presented (5-0, with Commissioners Fergusson and Sinnott absent).

E. COMMISSION BUSINESS, REPORTS, AND ANNOUNCEMENTS

- 2005 Planning Commission Meeting Calendar **COMMISSION ACTION:** M/S Pagee/Bims to approve with the modification to eliminate the August 22, 2005 meeting and replace the August 29, 2005 study meeting with a regular meeting (5-0, with Commissioners Fergusson and Sinnott absent).
- Commissioner Budget Briefing - Invitation to all City Commissions
- Review of upcoming planning items on the City Council agenda.

ADJOURNMENT 11:56 p.m.

Future Planning Commission Meeting Schedule

Special City Meeting	November 15, 2004- Commission Budget Briefing with City Manager
Regular Meeting	December 6, 2004
Regular Meeting	December 13, 2004
Regular Meeting	January 10, 2005
Regular Meeting	January 24, 2005
Regular Meeting	January 31, 2005 – study meeting