



PLANNING COMMISSION ACTIONS

Special Meeting

July 14, 2003

7:00 p.m.

City Council Chambers

801 Laurel Street, Menlo Park, CA 94025

CALL TO ORDER – 7:00 p.m.

ROLL CALL – Bims, Fergusson, Fry (Chair), Halleck (Vice-chair, arrived at 7:15 p.m., excused at 10:05 p.m.), Pagee, Sinnott (arrived at 7:05 p.m.), Soffer present;

INTRODUCTION OF STAFF – Cramer, Heineck

A. PUBLIC COMMENTS – None

B. CONSENT

1. Consideration of the draft excerpts of the May 5, 2003 Planning Commission meeting.

Chair Fry requested the following changes be made to the minutes:

- Page 2, Line 41: Change “She said she has friends with small children who live across the street from the Sisons and that yard is enclosed and safe with a three foot fence” to “She said she has friends nearby and knows that young children live diagonally across the street from the Sisons and that the property where young children live is enclosed and safe with a three-foot fence.”
- Page 6, Line 13: Change “they have” to “she had”.
- Page 6, Line 14-15: Add “to what” after “equivalent”.
- Page 6, Line 15: Change “to” to “is”.
- Page 6, Line 15: Change “they regret” to “she regretted”.
- Page 6, Line 15: Change “causes” to “caused”.
- Page 6, Line 16: Add “and she subsequently removed the landscaping” after “hazard”.
- Page 6, Line 16: Change “three” to “four”.
- Page 6, Line 18: Add paragraph “Chair Fry also noted that there is a pattern of intersecting two-way stop sign in this neighborhood. She said that she thought the stop sign pattern created more hazards. Her primary concern is that the tall fence and landscaping will create a greater hazard when combined with the stop sign intersection pattern.”

COMMISSION ACTION: M/S Fry/Fergusson to continue review of the minutes to the July 21, 2003 meeting in order to incorporate Chair Fry’s changes and any others submitted by Commissioners directly to staff, 6-0 (Commissioner Halleck not in attendance)

C. REGULAR BUSINESS

1. **Zoning Ordinance Amendment and Negative Declaration/City of Menlo Park:** Review of a draft Zoning Ordinance amendment modifying the review process and development

regulations related to single-family residential development and the associated Negative Declaration prepared for the ordinance amendment. The Commission's action will be in the form of a recommendation to the City Council. **Continued from the meeting of June 23, 2003. Following discussion, the Planning Commission continued its discussion to a future meeting date to be determined.**

D. COMMISSION BUSINESS

The Commission expressed an interest in including additional factual information related to processing of applications in staff reports. Staff indicated that such information could be included once the permit tracking system upgrades are completed.

ADJOURNMENT -11:35 p.m.

Future Planning Commission Meeting Schedule

Regular Meeting	July 21, 2003 – Regular Items
Study Meeting	July 28, 2003 – Tentatively Residential Review
Regular Meeting	August 4, 2003 – Regular Items
Regular Meeting	August 18, 2003 – Tentatively Study Session Items
Study Meeting	August 25, 2003 – Tentatively Residential Review