



PLANNING COMMISSION ACTIONS

Regular Meeting

June 16, 2003

7:00 p.m.

City Council Chambers

801 Laurel Street, Menlo Park, CA 94025

CALL TO ORDER – 7:00 p.m.

ROLL CALL – Bims, Fergusson, Fry (Chair), Halleck (Vice-chair) (arrived at 7:10 p.m.), Pagee, Sinnott, Soffer present; Fergusson absent

INTRODUCTION OF STAFF – Heineck, Murphy, O’Connell, Siegel, Thompson

A. PUBLIC COMMENTS – None

B. CONSENT

1. **Review of State Department of Alcoholic Beverage Control (ABC) Application for Person-to-Person Transfer of Ownership:** Review of State Department of Alcoholic Beverage Control (ABC) Application for Person-to-Person Transfer of Ownership for Alcoholic Beverage License for David Daon King, Oak City Café and Grill, 1029 El Camino Real. **COMMISSION ACTION: M/S Sinnott/Pagee to approve as recommended in staff report, 5-0 (Commissioners Fergusson and Halleck absent).**

C. PUBLIC HEARING

1. **Use Permit/Willie Beasley/1212 Sevier Avenue:** Request for a use permit to construct a new two-story residence on a vacant lot that is substandard in regard to lot area and lot width. **COMMISSION ACTION: M/S Sinnott/Halleck to approve as recommended in the staff report 5-1 (Commissioner Fry against).**
2. **Minor Subdivision/Cortland Bohacek/128 Elm Street and 1961 Menalto Avenue:** Minor Subdivision to create two condominium units and a common area on an existing R-2 zoned property. **COMMISSION ACTION: M/S Fry/Soffer to approve as recommended in the staff report, 6-0.**
3. **Use Permit and Architectural Control/Edward Rubinstein/846 Oak Grove Avenue:** Request for a use permit to convert an existing single-family residence to a mixed-use building with a medical office and a residential unit, demolish an existing garage, and construct a new carport, and architectural control for the review of the carport and other exterior modifications to the existing building. **COMMISSION ACTION: M/S Halleck/Fry to approve as recommended in the staff report, 6-0.**
4. **Use Permit and Architectural Control Revisions/Michael Wallau/150 Middlefield Road:** Request for revisions to recent use permit and architectural control approvals for an addition to an existing restaurant building and related exterior modifications. **COMMISSION ACTION: M/S Halleck/Sinnott to approve as recommended in the staff report, 6-0.**

5. **Plan Line and Right-of-Way Abandonment/City of Menlo Park/500 Willow Road:** Planning Commission review for consistency with the General Plan of a request to abandon a portion of the Willow Road Plan Line and a portion of the Willow Road right-of-way for the length of the Willow Road frontage of the property located at 500 Willow Road. *Please note that the use permit and architectural control applications to redevelop the property have been placed on hold by the applicant. The only item that the Planning Commission will consider is the abandonment application.* **COMMISSION ACTION: M/S Halleck/Pagee to recommend approval of the abandonment as recommended in the staff report, 6-0.**

6. **Access Easement Abandonment/City of Menlo Park/1135 and 1160 Deanna Drive:** Planning Commission review for consistency with the General Plan of a proposal to abandon a portion of an existing Access Easement between Deanna Drive and Monte Rosa Drive along the properties located at 1135 and 1160 Deanna Drive. **COMMISSION ACTION: M/S Halleck/Sinnott to not recommend approval of the abandonment and encourage the exploration of alternative means of maintaining the access easement.**

7. **Architectural Control and Mitigated Negative Declaration/City of Menlo Park/Menlo Park Civic Center Complex:** Request for architectural control review of the proposed reconstruction of the Aquatics Center located at 501 and 601 Laurel Street, including a lobby and locker room facility shared with the existing gymnasium and an equipment building totaling approximately 7,000 square feet, and construction of an accessory building of approximately 700 square feet to accommodate restroom, storage, and concession uses in Burgess Park. The proposal also requires the review of a Mitigated Negative Declaration prepared for the comprehensive Burgess Park Recreational Facility Improvements, including the aforementioned projects that require architectural control plus additional improvements to Burgess Park, the closure of Mielke Drive to through traffic, and potential future improvements to the Gym and Gymnastics Center and the Community Recreation Center. All of the buildings and facilities in question are located at the Menlo Park Civic Center Complex bounded by Laurel Street, Burgess Drive, Alma Street, and Ravenswood Avenue. **COMMISSION ACTION: M/S Bims/Halleck to recommend adoption of a finding related to environmental review as recommended in the staff report with specific comments on the Mitigated Negative Declaration, 5-0-1 (Commissioner Sinnott abstaining). M/S Soffer/Halleck to recommend approval of the architectural control as recommended in the staff report, 5-0-1 (Commissioner Sinnott abstaining).**

D. REGULAR BUSINESS

1. **2003-2004 Capital Improvement Program/General Plan Consistency:** Consideration of consistency of the 2002-2003 Capital Improvement Program with the General Plan. **COMMISSION ACTION: M/S Halleck/Soffer to recommend adoption of finding of consistency with General Plan as recommended in staff report, 6-0.**

E. COMMISSION BUSINESS – None

ADJOURNMENT – 11:30

Future Planning Commission Meeting Schedule

Special Meeting	June 23, 2003
Regular Meeting	July 7, 2003
Regular Meeting	July 21, 2003
Study Meeting	July 28, 2003
Regular Meeting	August 4, 2003
Regular Meeting	August 18, 2003