



PLANNING COMMISSION ACTIONS

Regular Meeting
February 10, 2003
7:00 p.m.

City Council Chambers
801 Laurel Street, Menlo Park, CA 94025

CALL TO ORDER – 7:05 p.m.

ROLL CALL – Fergusson, Fry (Chair), Halleck, Pagee, Soffer, Stein (Vice-Chair)

INTRODUCTION OF STAFF – Murphy, O’Connell, Siegel Smith, Thompson

A. PUBLIC COMMENTS - None

B. CONSENT CALENDAR

1. Consideration of the draft transcripts of the December 16, 2002 Planning Commission meeting. **COMMISSION ACTION: M/S Soffer/Halleck to approve with the following changes, 4-0-1 (Commissioner Fry abstaining and Commissioner Stein not in attendance)**
 - Page 25, Line 1: Change from “400” to “four under”;
 - Page 25, Line 4: Change from “gravy” to “grade”;
 - Page 69, Line 20: Insert “condition” between “then” and “kk”;
 - Page 81, Line 2: Change from “lower” to “lowering”.

C. PUBLIC HEARINGS

1. **Use Permit/Joseph Sabel/152 Elliott Drive:** Request for a use permit for excavation into the required left side setback associated with an addition to an existing single-family residence. **COMMISSION ACTION: M/S Soffer/Stein to approve as recommended in staff report, 6-0.**
2. **Use Permit/Griselda Lopez/180 Terminal Avenue:** Request for a use permit to construct first and second floor additions to an existing single-family residence on a lot that is substandard in regard to lot width and lot area. **(Continued to the meeting of February 24, 2003.)**
3. **Use Permit Revision and Architectural Control Revision/Michael Wallau/150 Middlefield Road:** Request for a use permit and architectural control revisions to modify an existing restaurant building. **COMMISSION ACTION: M/S Stein/Pagee to approve as recommended in staff report with the following additional condition, 6-0:**
 - Add Condition i as follows: Prior to building permit issuance, the applicant may submit revised plans indicating the retention of a storage shed located behind the building. The plan for the storage shed shall be subject to review and approval of Planning staff.

4. **Use Permit/Randolph S. Charlton/1250 Hoover Street:** Request for a use permit to retain latticework of four feet in height for an overall fence height of 11 feet, six inches where a maximum overall height of seven feet is otherwise allowed without a use permit. **COMMISSION ACTION: M/S Halleck/Soffer to continue the item to the meeting of April 7, 2003.**
5. **Use Permit/Gary Newgard/71 Bay Road:** Request for a one-year extension of a use permit granted on January 28, 2002 for the construction of an approximately 11,700 square foot addition to the existing Home of Christ Church. **COMMISSION ACTION: M/S Soffer/Halleck to approve as recommended in staff report, 6-0.**

D. REGULAR BUSINESS

1. **Sign Review/Northwest Signs/1300 El Camino Real:** Consideration of a sign application for the Menlo Park Cadillac car dealership. **COMMISSION ACTION: M/S Pagee/Halleck to approve as recommended in staff report, 6-0.**
- In other business, staff provided a status update on an appeal filed against a Planning Commission approval of a use permit for a new residence at 1185 Woodland Avenue. Chairperson Fry provided a report on her attendance at the City Council study session of February 4, 2003. In addition, Chairperson Fry informed the Commission of an upcoming meeting of the Mayor, Mayor Pro-Tem, and Chairs and Vice Chairs of all commissions scheduled for February 18, 2003.

ADJOURNMENT – 9:15 p.m.

Future Planning Commission Meeting Schedule

Regular Meeting	February 24, 2003
Regular Meeting	March 3, 2003
Regular Meeting	March 17, 2003
Study Meeting	March 24, 2003
Regular Meeting	April 7, 2003
Regular Meeting	April 21, 2003