



PLANNING COMMISSION ACTION AGENDA

Regular Meeting
May 6, 2002
7:00 p.m.

City Council Chambers
801 Laurel Street, Menlo Park, CA 94025

CALL TO ORDER – 7:15 p.m.

COMMISSIONERS PRESENT – Fry, Halleck (arrived at 7:25 p.m.), O'Donnell (Vice-Chair), Soffer (Chair), Stein

COMMISSIONERS ABSENT – Fernandez, Gilbertson

A. PUBLIC COMMENTS – None

B. MINUTES

- Consideration of Draft Transcripts of the March 11, 2002 Planning Commission meeting.
COMMISSION ACTION: Approved as submitted, 3-0-1 (Commissioner Fry abstaining, Commissioners Fernandez, Gilbertson & Halleck absent).
- Consideration of Draft Minutes of the April 1, 2002 Planning Commission meeting.
COMMISSION ACTION: Approved as submitted, 3-0-1 (Commissioner Fry abstaining, Commissioners Fernandez, Gilbertson & Halleck absent).

C. PUBLIC HEARINGS

- 1. Use Permit/Karen Zak/1318 Bellair Way:** Request for a use permit to allow the demolition of an existing single-family residence and the construction of a new two-story residence on a lot that is substandard with regard to lot depth. **COMMISSION ACTION: Conditionally approved, 4-0-1 (Commissioner Fry abstaining).**
- 2. Use Permit/Gay Winterringer/305 Sherwood Way:** Request for a use permit to allow new work associated with the renovation and expansion of an existing, legal, nonconforming residence to exceed 50% of the value of the existing residence within a 12-month period. **COMMISSION ACTION: Conditionally approved, 4-0 (Commissioner Soffer recused himself).**
- 3. Use Permit/Margaret Williams/1760 Santa Cruz Avenue:** Request for a use permit to allow the demolition of an existing single-family residence and the construction of a new two-story residence on a lot that is substandard with regard to lot width. **COMMISSION ACTION: Conditionally approved, 5-0.**

4. **Variance/Bill H. Bocook/1175 Willow Road:** Request for variances for the replacement of an existing, legal, nonconforming carport with a new, two-car garage of the same size and in the same location that would have setbacks of 2 feet, 6 inches from an alley and the rear, right and left side setbacks, that would have a distance from the adjacent residential building of 6 feet, 3 inches, that would allow for a lot coverage of 51.6%, that would allow for a landscaped area of 35%, and that would provide 2 required parking spaces where a minimum of 4 spaces is required to serve the existing duplex on the property. **COMMISSION ACTION: Conditionally approved, 5-0.**

5. **Use Permit Revision/Elizabeth Hawkins/103 Gilbert Avenue:** Request for a revision to a previously approved use permit to allow for the demolition and reconstruction of an existing detached accessory building that is used for laundry facilities. The previous approval allowed for a day spa to locate on the property that is legal nonconforming with regard to parking, and for renovation of the legal, but nonconforming main building on the property. **COMMISSION ACTION: Conditionally approved, 5-0.**

6. **Use Permit and Architectural Control/Jock Denny/A portion of property located at 777 through 821 Hamilton Avenue:** Request for a use permit to allow for the relocation of an existing plumbing contractor from 547 Hamilton Avenue and to allow for outside storage associated with the business, and Architectural Control for the construction of a new approximately 2,400 square feet building on a vacant lot. **(Continued to a future meeting date.)**

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8. **Use Permit and Architectural Control/William R. Kastelic, Jr./A portion of property located at 777 through 821 Hamilton Avenue:** Request for a use permit to allow for the relocation of an existing heating and air conditioning contractor from 511 Hamilton Avenue and to allow for outside storage associated with the business, and Architectural Control for the construction of a new approximately 6,000 square feet building on a vacant lot. **(Continued to a future meeting date.)**

D. COMMISSION BUSINESS

1. Update on recent and upcoming City Council actions
 - 1240 San Mateo Drive appeal granted
 - Presentation of background report on M-2 study
 - Upcoming appeals on 2101 Clayton Drive and 724 Harvard Avenue

2. Scheduling of upcoming Commission meeting on August 5, 2002 regarding Hamilton Avenue projects at the Onetta Harris Community Center.

3. Discussion of future presentation to outgoing Commissioners Fernandez & Gilbertson.

4. New Commissioners Kelly Fergusson and Melody Pagee will be seated at the next Planning Commission meeting on May 20, 2002.

5. Adjustment to scheduling of September Planning Commission meetings due to holidays. Meetings to be held on September 9, 2002 and September 23, 2002.
6. Planning Commissioners will be contacted by the City Engineer Ruben Nino and/or Supervising Engineer Art Morimoto regarding the Menlo Children's Center project, which goes before the Planning Commission on May 20, 2002.
7. Discussion of designating a Planning Commissioner to attend City Council meetings where Planning Commission decisions are appealed.

ADJOURNMENT – 8:22 p.m.

Future Planning Commission Schedule:

Regular Meeting	May 20, 2002
Regular Meeting	June 3, 2002
Regular Meeting	June 17, 2002
Study Meeting	June 24, 2002
Regular Meeting	July 1, 2002
Regular Meeting	July 15, 2002

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