



TRANSPORTATION COMMISSION AGENDA

Regular Meeting
Wednesday, October 08, 2014 (Approx. 9:00 p.m., Following the
General Plan Transportation Symposium)
City Council Chambers
701 Laurel Street, Menlo Park, CA 94025

CALL TO ORDER

ROLL CALL – P. Huang, A. Levin, P. Mazzara (Vice Chair), M. Meyer, M. Shiu, B. Walser (Chair), J. Wetzel

A. PUBLIC COMMENT (Limited to 3 minutes)

Under “Public Comment,” the public may address the advisory body on any subject not listed on the agenda within the jurisdiction of the Commission. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information. The public may address the Commission regarding items listed on the agenda during the consideration of each item.

B. REGULAR BUSINESS

B1. Approve Minutes from the Regular Meeting of August 13, 2014 ([Attachment](#))

C. REPORTS AND ANNOUNCEMENTS

- C1.** Update from the Identifying Barriers to Access Downtown Via Active Transportation Subcommittee (Meyer/Walser)
- C2.** Update from the Subcommittee on Potential Revisions of the Neighborhood Traffic Management Program (NTMP) (Shiu/Walser)
- C3.** Update from the High School Project Subcommittee Regarding Transportation Related Challenges (Mazzara/Huang)
- C4.** Update on the Comprehensive Review of the Street Light Program in Menlo Park Subcommittee (Shiu)

- C5.** Update on the El Camino Real Traffic Study Subcommittee (Levin/Mazzara/Wetzel)
- C6.** Update on the General Plan Transportation Issues Subcommittee (Levin/Meyer)
- C7.** Update on the Impacts and Opportunities of Electric Vehicles Subcommittee (Meyer)

D. INFORMATION ITEMS

- D1.** Discussion of the General Plan Symposium
- D2.** Presentation on the City's Shuttle Program
- D3.** Update on Transportation Projects
- D4.** Update on the City's Neighborhood Traffic Management Program Projects

E. ADJOURNMENT

This Agenda is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at <http://www.menlopark.org> and can receive e-mail notification of agenda and staff report postings by subscribing to the "Notify Me" service on the City's homepage at www.menlopark.org/notifyme. Agendas and staff reports may also be obtained by contacting Rene Baile, at (650) 330-6775. (Posted 10/2/14)

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the Menlo Park Library, 800 Alma Street, Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at (650) 330-6620.



TRANSPORTATION COMMISSION MINUTES

Regular Meeting
Wednesday, August 13, 2014 at 7:00 PM
City Council Chambers
701 Laurel Street, Menlo Park, CA 94025

Teleconference Appearance by Commissioner P. Mazzara
Orlando World Center Marriott
8701 World Center Drive
Orlando, FL 32821

The meeting was called to order by Chair B. Walser around 7:30 p.m. due to technical difficulties with equipment.

ROLL CALL:

Present: A. Levin, M. Meyer, P. Mazzara (Vice Chair, via Teleconference from Florida), M. Shiu, B. Walser (Chair),
Absent: P. Huang, J. Wetzel
Staff: R. Angulo, N. Nagaya

A. PUBLIC COMMENT (Limited to 30 minutes)

Under "Public Comment," the public may address the advisory body on any subject not listed on the agenda within the jurisdiction of the Commission. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information. The public may address the Commission regarding items listed on the agenda during the consideration of each item.

None.

B. REGULAR BUSINESS

B1. Approve Minutes from the Regular Meeting of July 9, 2014

ACTION: Motion made by A. Levin and seconded by B. Walser to approve the minutes from the regular meeting of July 9, 2014 with the following modification, passed, 3-0-2, with M. Meyer and M. Shiu abstaining.

On Business Item B3, add the note “P. Huang volunteered to join the High School Project Subcommittee”.

B3. Discuss 2-year Work Plan (Continued from the Meeting of July 9, 2014).

1. Update from the Downtown Businesses, Menlo Park Signage, and Branding Project Subcommittee (Huang/Walser)

The subcommittee’s name has changed to “Identifying Barriers to Access Downtown Via Active Transportation” Subcommittee. M. Meyer is a new member of this subcommittee replacing P. Huang.

2. Update from the Subcommittee on Potential Revisions of the Neighborhood Traffic Management Program (NTMP) (Shiu/Walser)

The commission suggested to staff that a separate web page be created for the Neighborhood Traffic Management Program (NTMP), currently shown as a link in the City’s website, in order to provide better direction to residents about pursuing the City to address traffic issues on their streets. Since the NTMP report that the subcommittee prepared is almost a year old, M. Shiu suggested bringing the report back to the commission for review at its next meeting.

3. Update from the High School Project Subcommittee Regarding Transportation Related Challenges (Mazzara/Huang)

P. Mazzara indicated that he wants to continue on this work plan to include lower grade students.

4. Update on the Comprehensive Review of the Street Light Program in Menlo Park Subcommittee (Shiu)

M. Shiu indicated that the City currently does not have policies regarding street lights and would like the staff to decide which way to go regarding the subcommittee’s report.

5. Update on the El Camino Real Traffic Study Subcommittee (Levin/Mazzara)

N. Nagaya provided an update regarding the on-line survey that, as of July, has had approximately 200 respondents.

6. Update on the General Plan Transportation Issues Subcommittee (Levin)

A .Levin spoke about SB 473 which proposes to change how transportation impacts are assessed in CEQA from automobile Level of Service (LOS) to Vehicle Miles Traveled (VMT) on projects near a transit center and suggested that other commissioners know more about it.

7. Impacts and Opportunities of Electric Vehicles Subcommittee

This is a newly created subcommittee and M. Meyer is currently the sole member.

D. INFORMATION ITEMS

D1. Update on Bike Cages/Corrals and EV Stations Downtown

N. Nagaya stated that there are a total of 4 EV Stations planned for installation, three in Downtown and one in the Burgess Campus. With regards to the bike cages/corrals, N. Nagaya indicated that the City received funding in the amount of \$20,000 to upgrade bike parking and add new installations. She added that staff would bring this item back to the Bicycle and Transportation Commissions for consideration of specific bike parking locations and types of bike parking.

D2. Update on Transportation Projects

N. Nagaya provided updates on the following projects:

- Willow Road-VA Entry Way/Durham Street Traffic Signal Modification – Project is substantially complete. New signal phasing had been implemented with staff working on the signal timing.
- Willow Road – Middlefield Road Traffic Signal Modification and Intersection Improvements – Contractor poured concrete foundations for the traffic signal poles with the traffic signal turn-on scheduled by the end of August. Installation of a green bike box for NB Middlefield Road and green bike lanes on Willow Road between Middlefield Road and Alma Street are part of the scope of this project.
- Sand Hill Road at Branner Drive – Traffic signal knockdown repair is complete.

D3. Update on the City's Neighborhood Traffic Management Program Projects

None.

E. ADJOURNMENT – 9:45 P.M.

Prepared by: Rene Baile

Minutes accepted at the meeting of Wednesday, October 08, 2014.

THIS PAGE INTENTIONALLY LEFT BLANK