



SPECIAL AND REGULAR MEETING MINUTES

Date: 1/10/2017
Time: 6:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

6:00 P.M. Closed Session (City Hall Administration Building, 1st floor Council conference room)

Mayor Keith called the closed session to order at 6:05 p.m. Councilmember Mueller appear via telephone from Norfolk ,Virginia. Councilmember Cline was absent.

There was no public comment.

- CL1.** Closed session conference with legal counsel pursuant to Government Code section 54956.9 (d)(1) regarding existing litigation: 1 case - City of East Palo Alto v. City of Menlo Park et al., San Mateo County Superior Court Case No. 16CIV03062

7:00 P.M. Regular Session

A. Call To Order

Mayor Keith called the meeting to order at 7:14 p.m.

B. Roll Call

Present: Carlton, Keith, Mueller, Ohtaki
Absent: Cline
Staff: City Manager Alex McIntyre, City Attorney Bill McClure, City Clerk Pamela Aguilar

C. Pledge of Allegiance

Mayor Keith led the pledge of allegiance.

D. Report from Closed Session

There was no reportable action from the closed session.

E. Joint Study Session with Housing Commission

- E1. Discuss and provide general direction regarding further actions that the City Council would like taken to address residential displacement ([Staff Report # 17-008-CC](#))([Presentation](#))

Housing and Economic Development Manager Jim Cogan introduced the item and made a presentation. Housing Commission Chair Michele Tate and Commissioner Julianna Dodick were present.

The following panel made a joint presentation and responded to Council questions:

- Jessica Mullin, Sustainability Program Manager, County of San Mateo
- Evvy Stivers, Executive Director, Housing Leadership Council of San Mateo
- Keith Ogden, Senior Attorney, Housing and Economic Advancement Programs, Community Legal Services of East Palo Alto
- Joshua Howard, Executive Director, California Apartment Association, Tri-Counties

Public Comment:

- Jessica Epstein, Silicon Valley Association of Realtors, spoke regarding implementation and education of any housing policies that are adopted
- Penelope Huang, spoke regarding MLS data as it relates to displacement ([Handout](#))
- Adina Levin spoke regarding the housing market as it relates to Menlo Park's economic and social viability and about affordable housing sites and parking
- Pamela Jones spoke regarding refinancing and about fully activating the Housing Commission
- Nevada Merriman spoke regarding single family displacement in the Belle Haven neighborhood
- Cecilia Taylor spoke regarding support for the Housing Commission, jobs-housing balance, slow down large construction until housing crisis is managed, increase BMR housing to thirty percent

ACTION: Council discussed and gave direction on the following: reduced parking requirements, home sharing, subletting rooms in BMR homes, maintaining displaced residents on the BMR eligibility list, mandatory non-binding mediation, rental relocation assistance, a displacement fund, Home for All resolution, an Air BNB policy, an anti-retaliation ordinance, first hire program, rental housing best practices, and secondary dwelling units ([Attachment](#))

F. Public Comment

- Mitchell Hartnett spoke regarding the Mountain View Working Scholars Program

G. Consent Calendar

- G1. Transmittal of the Annual Report on the status of the transportation impact, storm drainage, recreation in-lieu, below market rate housing in-lieu and building construction road impact fees collected as of June 30, 2016 ([Staff Report # 17-001-CC](#))
- G2. Initiate the Menlo Park Landscape Assessment District proceedings for fiscal year 2017-18 and adopt a resolution describing the improvements and directing preparation of the Engineer's Report ([Staff Report # 17-002-CC](#))
- G3. Adopt a resolution accepting dedication of a Public Access Easement (PAE) from 1010-1026 Alma Street applicant ([Staff Report # 17-003-CC](#))
- G4. Approve minutes for the City Council meetings of November 15, December 6 and December 13, 2016 ([Attachment](#))

ACTION: Motion and second to approve all items on the Consent Calendar passes 4-0, Councilmember Carlton abstained on the November 15th City Council meeting minutes as she was not present at that meeting. (Councilmember Cline was absent)

H. Regular Business

- H1. Appoint City Council representatives and alternates to various regional agencies, to City Council subcommittees and as liaisons to City Council advisory bodies ([Staff Report # 17-004-CC](#))

This item was continued to the next Council meeting.

I. Informational Items

- I1. Review of the City's investment portfolio as of September 30, 2016 ([Staff Report # 17-005-CC](#))
- I2. Quarterly financial review of General Fund operations as of December 31, 2016 ([Staff Report # 17-006-CC](#))

Mayor Keith highlighted that revenues, property taxes, sales tax revenue and transient occupancy taxes, and are up from the same period last year.

- I3. Information Technology Master Plan update ([Staff Report # 17-007-CC](#))

Councilmember Ohtaki inquired regarding pros and cons of an enterprise solution versus a cloud based solution, cyber security, making online permitting a priority and looking at software from different department categories.

J. City Manager's Report

There was no report.

K. Councilmember Reports

There were no reports.

L. Adjournment

Mayor Keith adjourned the meeting at 10:25 p.m.



Pamela Aguilar, CMC
City Clerk

These minutes were approved at the City Council Meeting of February 7, 2017.