

Environmental Quality Commission



REGULAR MEETING MINUTES

Date: 5/25/2016
Time: 6:30 p.m.
Administration Building
701 Laurel St., Menlo Park, CA 94025

A. Vice Chair Martin called the meeting to order at 6:44 p.m.

B. Roll Call

Present: DeCardy, London, Marshall, Vice Chair Martin, Smolke

Absent: Chair Bedwell

Staff: Environmental Programs Manager Heather Abrams, Environmental Programs Specialist Sheena Ignacio, Environmental Programs Intern Jason Ino

C. Public Comment

No public comment

D. Regular Business

D1. Select new commission chair and vice chair, and welcome new EQC member – 10 mins – Allan Bedwell, Chair; Deb Martin, Vice Chair

ACTION: Motion and second (Martin/London) to elect Deborah Martin as Chair, passes (4-0-2) (Yayes: DeCardy, London, Marshall, Martin; Absent/Abstain: Bedwell, Smolke)

ACTION: Motion and second (DeCardy/Marshall) to elect Janelle London as Vice Chair, passes (5-0-1) (Yayes: DeCardy, London, Marshall, Chair Martin, Smolke; Absent/Abstain: Bedwell)

D2. Debrief on Arbor Day event (May 20, 2016) – 15 min – Scott Marshall, Commissioner

ACTION: No formal action taken.

D3. Discuss and update the current EQC 2-Year Work Plan in preparation for next 2-year plan update to City Council ([Attachment](#)) – 45 mins – Chair

ACTION: No formal action taken. The EQC subcommittees will meet to discuss work plan goals and present them during the June meeting.

D4. Discuss Peninsula Sunshares campaign to offer low cost solar PV systems and Electric Vehicles – 15 mins – Sheena Ignacio, Staff

ACTION: No formal action taken. Chair and Vice Chair are interested in sharing Evaluation Committee duties. S. Ignacio to find out if sharing is allowable.

- D5. Possible recommendation for City Council proclamation regarding Girls Scout No Idling Campaign – 10 mins - Chair

ACTION: Motion and second (Martin/Marshall) to forward a proclamation to City Council on the Girls Scout no idling campaign, passes (5-0-1) (Yayes: DeCardy, Vice Chair London, Marshall, Chair Martin, Smolke; Absent/Abstain: Bedwell)

- D6. Approve April 27, 2016 Environmental Quality Commission meeting minutes ([Attachment](#)) – 2 mins

ACTION: Motion and second (DeCardy/Marshall) to approve the April minutes, passes (3-0-3) (Yayes: DeCardy, Marshall, Chair Martin; Absent/Abstain: Bedwell, Vice Chair London, Smolke)

E. Reports and Announcements

- E1. Update on Peninsula Clean Energy – 2 mins – Heather Abrams, Staff
- E2. Update on water related actions scheduled for May 24th City Council meeting: i) Adoption of Urban Water Management Plan, ii) Emergency Well at Corporation Yard – 2 mins
- E3. Future agenda items – 5 mins
- To move the August meeting to August 31st – 5 mins
 - Update on 2-year plan – 1 hour

F. Adjournment

Chair Martin adjourned the meeting at 9:25 p.m.

Meeting minutes taken by Commissioner Marshall

Meeting minutes prepared by Sheena Ignacio, Environmental Programs Specialist