



## SPECIAL MEETING MINUTES

**Date:** 1/27/2016  
**Time:** 6:30 p.m.  
**Administration Building**  
**701 Laurel St., Menlo Park, CA 94025**

**A.** Chair Bedwell called the meeting to order at 6:35 p.m.

**B. Roll Call**

Present: Barnes, Chair Bedwell, DeCardy, Kuntz-Duriseti, Marshall, Vice Chair Martin  
Absent: Smolke  
Staff: Environmental Programs Manager Heather Abrams, Environmental Programs Specialist Sheena Ignacio, Environmental Programs Assistant Jason Ino

**C. Public Comment**

There was no public comment.

**D. Regular Business**

D1. Discuss and potentially approve a proclamation to City Council for Environmental Stewardship ([Attachment](#)) – 10 mins

Kuntz-Duriseti arrives at 6:40 pm

**ACTION:** Motion and second (Martin/Marshall) to approve the proclamation to City Council for Henry Mark's Environmental Stewardship, passes (5-0-2) (Yayes: Barnes, DeCardy, Kuntz-Duriseti, Marshall, Martin; Absent/Abstain: Bedwell, Smolke)

D2. Receive oral update from GPAC subcommittee and possibly approve recommendation regarding the General Plan and Zoning amendments – 45 mins

**ACTION:**

1) Motion and second (DeCardy/Barnes) to approve the recommendation to General Plan Advisory Committee (GPAC) stating 'All applicants shall meet the total energy use of the proposed construction (building and parking lighting, HVAC, and EV chargers after efficiency measures) with net 100 percent renewable energy, by maximizing on-site renewable energy production to the extent possible, as approved by the City, and the remainder may be achieved through off-site renewable energy production or purchased certified off-set (e.g., for natural gas use)', passes (5-0-2) (Yayes: Barnes, DeCardy, Kuntz-Duriseti, Marshall, Martin; Absent/Abstain: Bedwell, Smolke).

2) Motion and second (DeCardy/Barnes) to entrust Kuntz-Duriseti to represent the Commission at the GPAC meetings to discuss environmental impacts of increased internal combustion engine car trips and land use devoted to surface parking, passes (5-0-2) (Yayes: Barnes, DeCardy, Kuntz-Duriseti, Marshall, Martin; Absent/Abstain: Bedwell, Smolke).

D3. Review and approve the Commission draft schedule for 2016 – 10 mins

**ACTION:** Motion and second (DeCardy/Barnes) to combine the November and December commission meeting on Wednesday, December 7<sup>th</sup>, 2016 passes (5-0-2) (Yayes: Barnes, DeCardy, Kuntz-Duriseti, Marshall, Martin; Absent/Abstain: Bedwell, Smolke)

D4. Receive quarterly recycling update – 10 mins

Bedwell arrives at 8:54 pm

**ACTION:** S. Ignacio provides an informational presentation. No formal action taken.

D5. Receive presentation on Environmental staff and EQC 2015 accomplishments – 30 mins

**ACTION:** H. Abrams provided an informational presentation. No formal action taken.

D6. Approve December 9, 2015 Environmental Quality Commission meeting minutes ([Attachment](#)) – 2 mins

**ACTION:** Motion and second (Barnes/Kuntz-Duriseti) to approve minutes, passes (5-0-2) (Yayes: Barnes, Bedwell, DeCardy, Kuntz-Duriseti, Marshall; Absent/Abstain: Martin, Smolke)

## **E. Committee/Subcommittee Reports**

E1. Future agenda items – 5 mins

GPAC update, discuss Arbor Day planting event, discuss downtown parking garage greenhouse gas (GHG) implications, and update on quarterly update to City Council

Kuntz-Duriseti leaves at 9:33 pm

## **F. Informational Items**

F1. Water Efficient Landscaping Ordinance (WELO) update – 15 mins

H. Abrams announced the City Council's approval of WELO at the City Council meeting on January 26, 2016.

F2. Solid Waste Rates update – 5 mins

H. Abrams provided an informational update to the commissioners. Staff report to City Council to be posted February 4, 2016.

F3. Community Choice Energy (CCE) update – 10 mins

H. Abrams provided an informational update to the commissioners. City of Menlo Park joined Peninsula Clean Energy (PCE) at the City Council meeting on January 26, 2016.

F4. Future agenda items – 2 mins

Update on Community Choice Energy

DeCardy leaves at 9:57pm

**G. Adjournment**

Deb Martin, Vice Chair, adjourned the meeting at 10:00 p.m.

Meeting minutes taken by Scott Marshall, Commissioner

Meeting minutes prepared by Sheena Ignacio, Environmental Programs Specialist